



The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications

By Amy Einsohn

Download now

Read Online 

The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn

The Copyeditor's Handbook is a lively, practical manual for newcomers to publishing and for experienced editors who want to fine-tune their skills or broaden their understanding of the craft. Addressed to copyeditors in book publishing and corporate communications, this thoughtful handbook explains what copyeditors do, what they look for when they edit a manuscript, and how they develop the editorial judgment needed to make sound decisions.

This book may be used for self-instruction or as a textbook in copyediting classes. The fifteen practice exercises—ranging from sets of sentences to 900-word articles—are accompanied by answer keys and detailed line-by-line explanations. Readers will also welcome the glossary of copyediting jargon, glossary of grammar terms, and a checklist for analyzing the idiosyncrasies of a publisher's "house style." All editors will want to keep this handy reference right next to their copy of *The Chicago Manual of Style*, *Words into Type*, or the *Publication Manual of the American Psychological Association*.

 [Download The Copyeditor's Handbook: A Guide for Book P ...pdf](#)

 [Read Online The Copyeditor's Handbook: A Guide for Book ...pdf](#)

The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications

By Amy Einsohn

The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn

The Copyeditor's Handbook is a lively, practical manual for newcomers to publishing and for experienced editors who want to fine-tune their skills or broaden their understanding of the craft. Addressed to copyeditors in book publishing and corporate communications, this thoughtful handbook explains what copyeditors do, what they look for when they edit a manuscript, and how they develop the editorial judgment needed to make sound decisions.

This book may be used for self-instruction or as a textbook in copyediting classes. The fifteen practice exercises—ranging from sets of sentences to 900-word articles—are accompanied by answer keys and detailed line-by-line explanations. Readers will also welcome the glossary of copyediting jargon, glossary of grammar terms, and a checklist for analyzing the idiosyncrasies of a publisher's "house style." All editors will want to keep this handy reference right next to their copy of *The Chicago Manual of Style*, *Words into Type*, or the *Publication Manual of the American Psychological Association*.

The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn **Bibliography**

- Sales Rank: #1314115 in Books
- Published on: 2000-05-16
- Ingredients: Example Ingredients
- Original language: English
- Number of items: 1
- Dimensions: 9.00" h x 5.75" w x 1.75" l,
- Binding: Paperback
- 573 pages

 [Download The Copyeditor's Handbook: A Guide for Book P ...pdf](#)

 [Read Online The Copyeditor's Handbook: A Guide for Book ...pdf](#)

Download and Read Free Online *The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications* By Amy Einsohn

Editorial Review

From the Inside Flap

"A basic text for beginning copyeditors and a good read for old pros, this handbook will also enlighten any editor contemplating freelance work." — Margaret Mahan, former Managing Editor, University of Chicago Press, and editor of *The Chicago Manual of Style*, 15th edition

"The Copyeditor's Handbook brims with valuable information, good advice, and helpful suggestions for novice copyeditors and experienced practitioners. It is comforting to know that current and future copyeditors will be able to turn to this handbook. I'm placing this work, which fills a huge gap in the literature, right beside my dictionary, and will highly recommend it to all my colleagues and students."

—Alice Levine, Lecturer, The Denver Publishing Institute, and freelance editor

"A definite 'must have' for the beginning to intermediate editor or author, and even the experienced editor. An indispensable reference tool." —Kim Hawley, President, The Chicago Book Clinic

"This is the book that every teacher of editing has been waiting for: thorough, clear, authoritative, up-to-date, and sane." —Beth Luey, Director, Scholarly Publishing Program, Arizona State University

"This book warms the cockles of the copyediting heart. It is thorough, useful, helpful, and smart. And it fills a huge vacuum." —Constance Hale, author of *Sin and Syntax* and *Wired Style*

"An excellent resource. *The Copyeditor's Handbook* should sit on every business editor's shelf, next to the in-house style guide." —Erika Henik, Research Publications Manager, Banc of America Securities LLC

From the Back Cover

"A basic text for beginning copyeditors and a good read for old pros, this handbook will also enlighten any editor contemplating freelance work." - Margaret Mahan, former Managing Editor, University of Chicago Press, and editor of *The Chicago Manual of Style*, 15th edition "The Copyeditor's Handbook brims with valuable information, good advice, and helpful suggestions for novice copyeditors and experienced practitioners. It is comforting to know that current and future copyeditors will be able to turn to this handbook. I'm placing this work, which fills a huge gap in the literature, right beside my dictionary, and will highly recommend it to all my colleagues and students." -Alice Levine, Lecturer, The Denver Publishing Institute, and freelance editor "A definite 'must have' for the beginning to intermediate editor or author, and even the experienced editor. An indispensable reference tool." -Kim Hawley, President, The Chicago Book Clinic "This is the book that every teacher of editing has been waiting for: thorough, clear, authoritative, up-to-date, and sane." -Beth Luey, Director, Scholarly Publishing Program, Arizona State University "This book warms the cockles of the copyediting heart. It is thorough, useful, helpful, and smart. And it fills a huge vacuum." -Constance Hale, author of *Sin and Syntax* and *Wired Style* "An excellent resource. The Copyeditor's Handbook should sit on every business editor's shelf, next to the in-house style guide." -Erika Henik, Research Publications Manager, Banc of America Securities LLC

About the Author

Amy Einsohn is a professional editor with twenty years of experience in scholarly, trade nonfiction,

corporate, and technical publishing. She has taught copyediting classes through the University of California's Extension Program and through editcetera (a San Francisco Bay Area editorial cooperative) and has also conducted on-site corporate training workshops.

Users Review

From reader reviews:

Francis Rutland:

Book is actually written, printed, or highlighted for everything. You can understand everything you want by a guide. Book has a different type. We all know that that book is important thing to bring us around the world. Next to that you can your reading expertise was fluently. A reserve The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications will make you to end up being smarter. You can feel much more confidence if you can know about almost everything. But some of you think that will open or reading a new book make you bored. It is not necessarily make you fun. Why they may be thought like that? Have you in search of best book or suited book with you?

Tammy Mangold:

What do you regarding book? It is not important along with you? Or just adding material when you want something to explain what the one you have problem? How about your free time? Or are you busy person? If you don't have spare time to accomplish others business, it is make one feel bored faster. And you have time? What did you do? Everybody has many questions above. The doctor has to answer that question since just their can do which. It said that about book. Book is familiar on every person. Yes, it is appropriate. Because start from on jardín de infancia until university need this particular The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications to read.

Kara Navarrete:

Here thing why this specific The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications are different and reliable to be yours. First of all looking at a book is good however it depends in the content than it which is the content is as scrumptious as food or not. The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications giving you information deeper since different ways, you can find any e-book out there but there is no guide that similar with The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications. It gives you thrill reading through journey, its open up your own personal eyes about the thing that will happened in the world which is perhaps can be happened around you. You can bring everywhere like in recreation area, café, or even in your means home by train. For anyone who is having difficulties in bringing the published book maybe the form of The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications in e-book can be your alternate.

Herbert Knight:

This book untitled The Copyeditor's Handbook: A Guide for Book Publishing and Corporate

Communications to be one of several books which best seller in this year, honestly, that is because when you read this reserve you can get a lot of benefit in it. You will easily to buy this specific book in the book shop or you can order it by way of online. The publisher with this book sells the e-book too. It makes you more easily to read this book, as you can read this book in your Touch screen phone. So there is no reason for your requirements to past this guide from your list.

Download and Read Online The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn #9BF2OYSA30W

Read The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn for online ebook

The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn Free PDF d0wnl0ad, audio books, books to read, good books to read, cheap books, good books, online books, books online, book reviews epub, read books online, books to read online, online library, greatbooks to read, PDF best books to read, top books to read The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn books to read online.

Online The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn ebook PDF download

The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn Doc

The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn Mobipocket

The Copyeditor's Handbook: A Guide for Book Publishing and Corporate Communications By Amy Einsohn EPub